



CHRIST EPISCOPAL SCHOOL

Prospective CES Families Financial Aid Application Process 2018-2019 School Year

Christ Episcopal School offers need-based tuition assistance to current and incoming families. Awards are outright grants and do not require repayment. All current and prospective families are welcome to apply for financial aid. CES is delighted to use its generous financial aid program to make a CES education affordable for families who would otherwise be unable to enroll their children at the school.

Financial Aid and the Admission Decision

Application for financial aid is confidential and is separate from the admission process. Christ Episcopal School accepts students based on merit and their potential to be successful at the school. Financial Aid awards are granted after a student is offered admission to the school. The application and other information regarding financial aid can be found online by visiting: **School and Student Services by NAIS.**

- Go online to sss.nais.org to complete a Parent Financial Statement (P.F.S.) form. Required financial information is based on the actual 2017 and estimated 2018 tax year.
- January 26, 2018: Completed financial aid applications must be received by SSS. Also, by this date, parents should upload to SSS their 2016 IRS 1040 forms and all schedules submitted to the IRS, as well as 2016 W-2 forms. Or, these forms may be mailed or delivered to the CES Admissions Office to the attention of Janet Gerber and marked "Confidential - Financial Aid Committee." Parents are welcome to include a one page cover letter with their documents.
- February 1, 2018: The Financial Aid Committee begins meetings to review requests for aid, utilizing the information provided by SSS, tax information submitted by parents, and the optional one page cover letter submitted by parents.
- March 1, 2018: Letters of Acceptance, 2018-2019 Student Enrollment Contracts and Letters of Financial Aid awarded to students will be sent electronically to parents of accepted students, along with Financial Aid Agreements. Non-awarded applicants will receive a letter to that affect.
- March 15, 2018: Signed Student Enrollment Contracts and Financial Aid Agreements are due to the Admissions Office. The non-refundable deposit is also due to the Admissions Office at this time.
- Financial aid applications will continue to be accepted and reviewed by the Financial Aid Committee as long as the school's 2018-2019 financial aid funds are available.

Additional notes:

- All information is kept confidential.
- CES awards financial aid according to financial need and does not discriminate on the basis of race, color, creed, sex, or national origin.
- No request for financial aid will be reviewed without an SSS application.
- Parents who are separated or divorced must each complete an application form. SSS takes marital status into account when collecting information.
- Financial aid awards are made for one year at a time. Applications for financial aid are to be made each year.